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Princi P les f or hando ver



***accountability for some or all aspects of care for a patient,***

***or group of patients, to another person or professional group, on a temporary or permanent basis***

UK nPsa, seven stePs to Patient safety (2004); and aMa, safe handover: safe Patients’ gUideline (2006).

***…is the transfer of professional responsibility and***

**CLINICAL HANDOVER…**

**PRINCIPLE**

**1**

PreParing for

handover

* clearly allocating staff roles is essential to reduce disruptions and ensure safe patient care during handover.
* ensure all participants, the venue and the time of handover are nominated.
* Prior to handover the clinicians should obtain all relevant documents.

**PRINCIPLE**

**3**

being aware of the clinical context and needs

* handover should include notification about patients who might require significant levels of care or immediate attention; are deteriorating or might deteriorate; or present occupational safety issues.

**PRINCIPLE**

**2**

organising the relevant worKforce MeMbers to ParticiPate

* Make sure all participants have arrived before starting the handover.
* handover of patients should be supervised by a designated leader.

**PRINCIPLE**

**4**

ParticiPating in effective handover resUlting in transfer of resPonsibility and accoUntability for care

* the handover of individual patients must be achieved through a standardised content delivery and should include the transfer of accountability and responsibility

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